

July 2018

Dear Parents,

We are busy preparing for Elementary students to return on Wednesday, August 15th. We want to welcome each of you and thank you for choosing Sunnyvale Christian Elementary School this year. We are dedicated to partnering with you, offering a well-rounded education, developing character, offering engaging academic challenges, and bringing God's truth and love into each classroom, for each child. We encourage you to carefully read over this letter and feel free to contact us with any questions or concerns.

This is all important information, and **WE NEED SOME INFORMATION FROM YOU AS WELL. BE SURE TO GO TO THESE LINKS TO COMPLETE THE ENROLLMENT EMERGENCY FORM AND PARENTAL AGREEMENT FORMS. THEY MUST BE COMPLETED BEFORE THE FIRST DAY OF SCHOOL.** Click here for forms

Wednesday, August 15th, is our first day of school, and your child is required to bring all the items on the supply list for his/her grade. You can also find our supply list on amazonsmiles.com under scsoffice. All Elementary students should be present in proper uniform ready for our morning assembly no later than 8:15 AM. *It matters!!! Please plan to sign your child in by 8:15 AM each day, so they have time to greet their friends and put their belongings in their lockers.* (Lockers will be assigned later the first morning, by each classroom teacher.) Click [here](#) for supply list.

We look forward to seeing you each morning, as **you come into the school office, and sign in your child.** This is required of all families, everyday. We have multiple **iPads on the counters**, and each family will be sent a PIN that you will enter and sign the screen for each child, multiple children per family will have individual signatures required, under ONE family PIN. Do not give your PIN to anyone else. Mom and Dad will each be assigned an individual PIN, and the signature of each assigned to their number. Each parent will receive their PIN by Monday, August 13th, if you do not already have a PIN.

Each classroom teacher will be communicating with you using our parent portal on Google Sites and Seesaw. Our parent portal will be available August 15th. **Click here** to access the parent portal or go to bit.ly/scsparentportal. You can also access the parent portal from our main webpage www.sunnyvalechristianschool.com. Your child's teacher will give you a QR code to access Seesaw during the first week of school.

FACTS is used for all financial transactions. Tuition for the school year is either paid in full (with a discount) or divided into an 11 month payment plan. You should have received all necessary information and your child already enrolled by now. If you have not yet received any information from FACTS, notify the office! There is a six step process that must be set up by July 27th. If it is not set up by July 27th it will change your payment amount for the rest of the year. Notify the office immediately with any concerns or problems.

School Lunch is at 11:30AM for lower elementary students, and at 12 noon for upper elementary students. They will eat in the gym or outside in the covered patio area, weather permitting. Please remember: **NO WARM-UPS**, so pack accordingly! **NO NUTS** are allowed in lunches. (No peanut butter, or Nutella in sandwiches, thank you.) Please remember to pack a healthy snack for them to enjoy during the morning recess.

School ends at 2:30PM for Early Kindergarten, Kindergarten and 1st Grade. School ends at 3PM for 2nd, 3rd, 4th, and 5th. If your child is not registered for Extended Care, they will be waiting for you to pick them up in their classroom with their teacher for the first two weeks of school.

Extended Care is available for all Elementary students. If your child is already registered for Extended Care he/she will be released from the classroom, under the supervision of the Extended Care staff by the classroom teacher. If you would like to join the Extended Care program at any time notify the office.

Each child should be in proper uniform. Specific uniform codes for girls and boys and also P.E. clothes for 4th and 5th graders, are in this packet. Each child's name *must* be on each item of clothing, and on their back pack and lunch box, in **permanent** marker. Thursdays are Chapel and girls required to wear plaid skirts or plaid dresses, and boys are to wear green shirts. Each Friday is free dress day. Click [here](#) for uniform description.

School Calendar. Days noted in red indicate when school is closed for holidays or Teacher In-Service. Parent Conferences for your child's class will be your child's class teacher, during the day between November 13 -20, and you will be notified of the day on which you shall choose your appointment. This will be reserved electronically early in November. Click [here](#) for the school calendar.

SCS Parent Volunteer Hours: Required 3 per Trimester, per family. Every family enrolled at SCS is asked to invest a minimum of 3 hours per trimester. SCS offers many opportunities for parents to share their *TIME AND TALENT* within our greater community. We believe God has brought us together and we are serious about expecting each family to be involved. We are better together! Ask your child's

classroom teacher for a list of ways you can help, in class, on field trips, with projects, etc. Any families who choose not to volunteer will be charged \$50.00 at the end of that trimester.

Our SCS STEAM program has many opportunities for parental expertise and investment. Please speak with Mrs. Kraver, our STEAM Director, to find out how you can be involved to meet this 3 hour investment.

Back to School Night BBQ, Friday, August 24th at 5:30PM. This is the first event for the Academic year, and we hope you will prioritize coming with your child(ren) and meet more of the SCS family. Plan to visit your child's class, and talk with the teachers after enjoying a great BBQ that begins at 5:30.

Monthly Character Trait challenges are rewarded with lunch with the Principal. I thoroughly enjoy these monthly lunches to celebrate the great choices our students are 'caught' making during each month. Please ask your child what they are working on each month, and help them apply good lessons each day.

We look forward to meeting each of you. If you have any questions or need further assistance, please feel free to call the SCS office 408-736-3286 or email us at anytime! Be sure to check the parent portal each week for upcoming reminders.

SCS Administrative Team,

Leanna Christie
Margo Dickson
Lorraine McLintock